

Delamere & Oakmere Parish Council Meeting

MINUTES OF THE PARISH COUNCIL MEETING OF DELAMERE AND OAKMERE PARISH COUNCIL HELD ON MONDAY 15TH JUNE 2026 AT 7PM

Present: Councillor C Topping, Councillor A Bell, Councillor J Edwards, Councillor D Rutter, Councillor H Dilliway-Nickson, Councillor R Tattersall and Councillor T Murphy.

1 Welcome and apologies for absence

The Chair of the Parish Council, Councillor D Rutter welcomed everyone to the Parish Council meeting. Councillor F Goodier sent her apology for the meeting. Cheshire West and Chester Ward Councillor T Lush sent his apology.

2 Member's Code of Conduct and declarations of interest

Councillor J Edwards declared an interest in relation to agenda item 16 regarding the Delamere Concerts as he lived adjacent to the concerts.

3 Public Speaking Time

No members of the public were present.

4 Minutes of the last Parish Council meeting

RESOLVED that;

The minutes of Delamere and Oakmere Parish Council on Monday 18 May 2026 were approved and the minutes of the Annual meeting on Monday 18 May 2026 were approved.

5 Progress Reports and Outstanding Items

The Highways Department of Cheshire West and Chester Council have confirmed a location for the speed survey on Eddisbury Hill and confirmed that this will be undertaken in September.

6 Planning

The planning applications that had been received up to Monday 15th June 2026 were considered.

RESOLVED that;

- (a) No objections were made to 26/01511/FUL, 26/01511/FUL Forest Road Oakmere. Fenestration alterations and single storey extension.

7 Finance

The clerk reported that the current bank balances were as follows and bank statements showing these amounts were presented and signed by the Chair.

Current Bank account balance is £12,024.54 as at 31st May 2026

Savings account balance is £35,810.28 as at 31st May 2026.

Income received; £55.96 interest, £628.00 donation for the benches, £50 donation towards the Christmas tree and event and £173.00 newsletter invoices.

All newsletter invoices are now paid.

RESOLVED that;

May 2026 debit card payments are as follows;

18/05/2026	Cartridge people	ink	32.40	6.49	38.89
26/05/2026	NBB recycle	Benches for bus stops	399.60		399.60

June 2026 payments are as follows;

Joanne Monks	Pay for June	607.91		607.91
Cheshire Pension Fund	Pension contributions for June	209.08		209.08
Joanne Monks	Clerk Expenses June	32.30		32.30
HMRC	quarterly payment	630.01		630.01
Fiona Goodier	Highway Heroes breakfast	87.15		87.15
Shires payroll	annual payroll fee	389.50	77.90	467.40
Simply signs	banner for highway heroes	49.00	9.80	58.80

8 Newsletter

Councillor A Bell confirmed that the newsletter was due to be delivered to residents next week.

RESOLVED that;

The expenditure of up to £700.00 was approved for the printing of the newsletter.

The clerk confirmed all invoices had been paid from the last newsletter.

RESOLVED that;

The IT policy and safeguarding policy was confirmed by the Parish Council.

10 Christmas

The clerk confirmed that she has submitted a claim for £1,000 from the Ward Members budget, £500 each from Cheshire West and Chester Ward Councillor T Lush and Cheshire West and Chester Ward Councillor T Cooper.

Councillor T Lush has confirmed that he will contribute £250.00 from the Ward Members budget and made a £50 personal donation.

The clerk confirmed that she had contacted the company regarding the installation of the Christmas lights and they confirmed that the costs would be similar to last year and they would confirm an exact quote soon. They wanted confirmation of how the Parish Council wanted the tree to be dressed before the quote was finalised.

RESOLVED that;

The expenditure of up to £300.00 plus VAT was approved for a reusable banner for the event.

The tree should be decorated round and round with lights this year.

Councillor D Rutter confirmed that United Utilities have confirmed that they will purchase and donate a Christmas tree for the event.

11 Eddisbury Hill Fort

The clerk had circulated an email from the Sandstone Ridge Trust to Forest England regarding the interpretation panels.

RESOLVED that;

The clerk was asked to contact the Sandstone Ridge Trust for copies of the reprints so the Parish Council could obtain a price for new signage.

12 Litter bins

The clerk confirmed that she had contacted Kingsley Parish Council and they confirmed that Cheshire West and Chester Council empty the litter bins in the village.

The clerk was asked to put this on the agenda for the next Parish Council meeting.

13 Little Wood

The clerk had circulated an email dated 2nd June 2026 from the Flood Management and Project Officer of Cheshire West and Chester Council regarding the clearance of the downstream ditch.

The clerk was asked to contact the Flood Management and Project Officer of Cheshire West and Chester Council and arrange a meeting onsite with the Highways Department and Councillor D Rutter to discuss further.

14 Benches

The clerk confirmed that she had ordered the two benches and they were due to be delivered in the next four weeks. The street licence has been received from Cheshire West and Chester Council. The licence needs signing by the Chair of the Parish Council and witnessed.

RESOLVED that;

Councillor D Rutter signed the licence agreement and Councillor A Bell witnessed the agreement. The clerk will send the signed copy back to the Highways Department of Cheshire West and Chester Council for their attention.

Councillor R Tattersall will contact the company to see if they can install the benches once they have been delivered.

Councillor J Edwards stated that a bench next the J&S Accessories would be beneficial.

RESOLVED that;

The expenditure of up to £800 plus VAT was approved for the purchase of a bench and bench licence for an new bench near to J&S Accessories.

15 Village signage

The clerk confirmed that she had ordered a village sign for location on the A556 near the bus stop at the cost of £829.29.

The Highways Department of Cheshire West and Chester Council have stated that they won't be able to authorise advertising on a Parish boundary sign.

16 Forest England Concerts

Councillor J Edwards had put the survey into Microsoft forms and generated a QR code. Councillor T Murray confirmed that the shop are happy to be a drop off point for paper questionnaires. Councillor T Murray will print off hardcopies of the survey for Delamere Stores.

The clerk had circulated the response from Forest England regarding the request for free tickets for Frith Avenue.

RESOLVED that;

The closing date for the prize draw would be 31st July and the survey would close in September. Dependent upon the response the deadline for the prize draw could however be extended.

17 Highway Heroes

Councillor J Edwards asked if the clerk could contact the Highways Department of Cheshire West and Chester for weedkiller for the Highway Heroes.

Councillor H Dillaway-Nickson stated that she had emailed the brewery asking them to sponsor the next Highway Heroes event.

RESOLVED that;

The expenditure of up to £100 plus VAT was approved for the Parish Council to pay for a breakfast for the Highway Heroes event at the end of June.

18 Mileage claim for the clerk

Central Government have increased mileage and fuel allowance payment from 0.45p per mile to 0.55p per mile from 1st April 2026.

RESOLVED that;

The clerk could claim mileage at the new rate of 0.55p per mile from 1st April 2026.

19 Letter to Councillors from Helsby Planning Action Group

The clerk had circulated a letter for Parish Councillors from Helsby Planning Action group.

RESOLVED that;

The clerk was asked to reply with a thank you from the Parish Council and that they had the support of the Parish Council.

20 Update from Cheshire West and Chester Councillors

There was no Cheshire West and Chester Ward Councillors present.

21 Councillor's report and future agenda items

Councillor D Rutter confirmed that he had spoken to United Utilities and that they would attend the next Parish Council meeting in July. United Utilities had stated that Abbey Lane would be reopening in August but they will closed again from September until March 2027. Work on Station Road was due to commence after March 2027 and may include road closures however this depends on where the pipes are in the road.

An email from a resident was discussed at the Parish Council meeting. The clerk was asked to contact the Planning Enforcement Department of Cheshire West and Chester Council with regards to 25/03925/PDQ. Conversion of barn into one dwelling. Barn At Fishpool Farm Fishpool Road Delamere.

A Councillor reported the building of a five bedroomed house adjacent to Oakmere Cricket club which did not have planning permission. The clerk was asked to report this to Planning Enforcement for their attention.

The clerk was asked to contact the Planning Department of Cheshire West and Chester Council to find out when the planning application for the Hollies would be going to Planning Committee.

22 Date and time of next meeting

The next Parish Council meeting scheduled is Monday 20th July 2026 at 7pm.

Chair signature.....Dated.....