

Delamere & Oakmere Parish Council Meeting

MINUTES OF THE PARISH COUNCIL MEETING OF DELAMERE AND OAKMERE PARISH COUNCIL HELD ON MONDAY 17TH NOVEMBER 2025 AT 7PM

Present: Councillor D Rutter, Councillor C Topping, Councillor A Bell, Councillor F Goodier, Councillor J Edwards, Councillor D Rutter, Councillor H Dillway-Nickson and newly co-opted Councillor R Tattersall.

Also, present Clerk, Mrs J Monks and Cheshire West and Chester Ward Councillor T Cooper.

1 Welcome and apologies for absence

The Chair of the Parish Council, Councillor D Rutter welcomed everyone to the Parish Council meeting. Cheshire West and Chester Ward Councillor T Lush sent their apologies for the meeting.

2 Member's Code of Conduct and declarations of interest

There were no declarations of interest.

3 Public Speaking Time

There were no members of the public present.

4 Cooption of Parish Councillor

RESOLVED that;

Mr. Rex Tattersall was co-opted onto the Parish Council for a seat in the Delamere ward. The clerk asked Mr. R Tattershall to complete a declaration of interest form and sign an acceptance of office form.

The clerk confirmed that the declaration of interest form would have to be displayed on the Parish Council's website as this was a legal requirement.

The clerk would also set up an official email address for the new Parish Councillor and circulate the training schedule from Cheshire Association of Local Councils.

5 Minutes of the last Parish Council meeting

RESOLVED that;

The minutes of Delamere and Oakmere Parish Council on Monday 20th October 2025 were approved.

6 Progress Reports and Outstanding Items

The meeting with Forestry England had been undertaken on Monday 10th November, Councillor C Topping and Councillor D Rutter had attended this meeting along with representatives from Norley Parish Council. Forestry England will circulate minutes to all parties. Traffic management for the concerts was discussed along with the provision of Portaloos for the events and a meeting with the management of the concerts will be arranged in the new year. The clerk was asked to put residents survey in relation to the concerts on the agenda for the next Parish Council meeting and to research different ways of undertaking a survey of residents. The Forestry Commission promised to advise residents and the Parish Council with regards to any planned filming in the forest in the future.

The clerk confirmed that the Parish Council has received £7,386.58 for payment of the Community Infrastructure fund.

The clerk reported that the next Crown Farm liaison meeting is on Thursday 27th November 16.00 - 17.30.

7 Planning

The planning applications that had been received up to Monday 17th November 2025 were considered.

RESOLVED that;

- (a) No objections were to be made to 25/02947/FUL, Change of use and conversion of agricultural building to 1 no. residential dwelling (C3) with first floor rear extension and associated building works. Harthill Bank Farm Gallowsclough Lane Norley WA6 8LQ.
- (b) No objections were to be made to 25/03316/PAA, Re-roof and build-up of existing external walls to create additional storey. Yonder Bungalow Chester Road Delamere.
- (c) No objections were to be made to 25/03171/FUL, Proposed siting of 2 new residential caravans, increasing approved onsite park numbers from 35 to 37 units. Forest Road Caravan Park Forest Road Oakmere Northwich CW8 2DY.

Cheshire West and Chester Ward Councillor T Cooper reported that the Head of Planning of Cheshire West and Chester Council attended Tarvin's Parish Council meeting and will be attending Kelsall Parish Council meeting in the new year and all Parish Councillors are invited to attend and ask questions on the local plan and any proposed new housing developments in the area.

8 Finance

The clerk reported that the current bank balances were as follows and bank statements showing these amounts were presented and signed by the Chair.

Current Bank account balance is £4,045.61 as at 31st October 2025.

Savings account balance is £25,416.42 as at 31st October 2025.

Income received; £450.00 Christmas tree donations and £68.89 interest on savings account.

RESOLVED that;

the following payments be authorised;

October 2025 debit card payments are as follows;

Amazon	replacement batteries for defib	27.91	5.58	33.49
Microsoft	Office renewal	70.83	14.16	84.99

November 2025 Payments are as follows;

Joanne Monks	Pay for Nov	607.91
Cheshire Pension Fund	Pension contributions for Nov	217.13
Joanne Monks	Clerk Expenses Nov	38.60

9 Meeting dates for 2026

RESOLVED that;

The Parish Council meeting dates were agreed to be the following;

Monday 19th January	Monthly Parish Council Meeting	7pm
Monday 16 th February	Monthly Parish Council Meeting	7pm
Monday 23 rd March	Monthly Parish Council Meeting	7pm
Monday 20 th April	Annual Parish Meeting	7pm

Monday 20 th April	Monthly Parish Council Meeting	7pm
Monday 18 th May	Annual Meeting of the Parish Council	7pm
Monday 18 th May	Monthly Parish Council Meeting	7pm
Monday 15 th June	Monthly Parish Council Meeting	7pm
Monday 20 th July	Monthly Parish Council Meeting	7pm
Monday 21 st September	Monthly Parish Council Meeting	7pm
Monday 19 th October	Monthly Parish Council Meeting	7pm
Monday 16 th November	Monthly Parish Council Meeting	7pm
Monday 14 th December	Monthly Parish Council Meeting	7pm

The meeting dates for 2026 were agreed as follows and the clerk was requested to circulate and put on the website.

10 Christmas

The clerk confirmed that the Parish Council had received the following donations towards the Christmas tree;

J&S £150.00
Forresters £300.00

L&Q confirmed that they are unable to make a donation this year.

The clerk reported that the Christmas income and expenditure was as follows;

Christmas income/expenditure

Xmas 2024 Total Income	3150.00
Xmas 2024 Total Expenditure	2301.12
Amount to be earmarked for 25/26	848.88
J&S Ass donation	150
Forresters Donation	300.00
Total income	1,298.88
Lighttech charge for installation	980
sweets and decorations	51.50
difference surplus	267.38

The clerk confirmed that she had also received a further donation of £200.00 so the surplus would be £467.38.

Councillor C Topping reported that no new banner had been purchased for this year. The tree was up and the electrician was due to install the lights on Friday 21st November in advance of the event on Saturday. The church were organising the indoor event.

The clerk was asked to put an agenda item on the May Parish Council meeting for the Parish Council to apply for a Ward Members grant for the tree for 2026. The clerk was also asked to put an agenda item for the December Parish Council meeting in order to review the event.

An electrician will look at the timer for the lights.

11 Little Wood

Councillor D Rutter confirmed that he was liaising with United Utilities with regards to further funding for works at Little Wood. Councillor J Edwards suggested a solar powered pump to clear the water out.

Councillor D Rutter will send a photo of the plaque once it has been put up in Little Wood.

12 Posters from Delamere School

RESOLVED that;

The cost of up to £150.00 plus VAT was approved for posters to be displayed around the Parish. Councillor F Goodier will deliver them to the company for production and the invoice will be sent to the clerk for payment.

13 Neighbourhood Plan

The clerk had received a request from Kelsall Parish Council as Kelsall & Willington are reviewing their Neighbourhood Plan, to reflect the new situation regarding housebuilding. Part of the Neighbourhood Plan area is within Delamere and Oakmere Parish as such they would like the Parish Council's agreement to keep this boundary.

RESOLVED that;

The previously agreed boundary for the Neighbourhood Plans would continue.

The clerk was asked to contact Cheshire West and Chester Council to obtain a physical copy of the Parish boundaries. The clerk will circulate the online mapping system which shows the Parish boundaries for all Parish Councillors.

14 Dog bin at Frith Avenue

Cheshire West and Chester Council have confirmed that they will not pay for a new dog bin as the dog bin at Frith Avenue is not owned by Cheshire West and Chester Council. Cheshire West and Chester Council could install a new multi-use bin but this would cost £259.00. Alternatively the Parish Council could purchase their own bin and install.

RESOLVED that;

The Parish Council would purchase a new dog bin for the land at Frith Avenue with the cost of up to £200.00 plus VAT.

Cheshire West and Chester Ward Councillor T Cooper confirmed that the Parish Council could apply for funds via the Ward Members budget for this.

The clerk would order and would get it delivered to Councillor D Rutter for installation.

15 Update from Cheshire West and Chester Councillors

Cheshire West and Chester Ward Councillor X reported that the speed limit on the A556 has been amended and the speed camera has been requested to be adjusted. Councillor D Rutter reported that the speed camera looked dangerous as it was rotten. Cheshire West and Chester Ward Councillor T Cooper will report this to Cheshire West and Chester Council for their attention.

Cheshire West and Chester Ward Councillor T Cooper that he had been in contact with a resident from Tattenhall regarding recycling of blister packs. Delamere Community Centre Association would need to consider the siting of any recycling bin at the community centre.

16 Councillor's report and future agenda items

Councillor A Bell advised that the next edition of the newsletter was due out this week. Councillor F Goodier asked if future editions could be done before any events in order to promote these.

Councillor C Topping reported that the Highway Heros scheme was good and had inspired residents and other Parish Councils to get involved. Councillor F Goodier asked for an agenda item for the next meeting in December to undertaken some work which was required. Councillor F Goodier had contacted the Highways Department of Cheshire West and Chester Council with regards to an A-board advertising the event and this was under consideration by Cheshire West and Chester Council.

Councillor F Goodier reported that Heaths Lane was full of pot holes and asked the clerk to report this to Cheshire West and Chester Council for their attention and for the clerk to also contact the neighbouring parish and ask them to also raise this with Cheshire West and Chester Council.

Councillor F Goodier reported that the road marker on Station Road needs painting. Councillor A Bell will ask a resident to paint accordingly.

Councillor F Goodier reported that she had replied to the guide regarding her letter to the Parish Council.

Councillor J Edwards asked for an agenda item for the next meeting to look at getting benches installed at bus stops.

Councillor D Rutter reported that some trees were dangerous on the common land at Abbey Lane. Cheshire West and Chester Ward Councillor T Cooper will report these to the Tree Officer at Cheshire West and Chester Council.

Councillor C Topping reported some trees were dangerous at Delamere Lodge. Cheshire West and Chester Ward Councillor T Cooper will report these to the Tree Officer at Cheshire West and Chester Council.

17 Date and time of next meeting

The next Parish Council meeting is Monday 15th December 2025 at 7pm.

Minutes of the monthly Parish meeting of Delamere and Oakmere Parish Council held on Monday 17th November 2025.

Chair signature.....Dated.....